

Northern Lancaster County Authority  
Minutes of Meeting Held  
September 16, 2019

The regular monthly meeting of the Northern Lancaster County Authority took place Monday, September 16, 2019 at 7:00 PM. In attendance were board members Mike McHenry, Steve Tomasko, Roger Sauder, Jesse Martin and Grant Wise. Also in attendance were Fred Ebert, Authority Consulting Engineer and Tony Schimaneck, Authority Solicitor. Excused from the meeting was Plant Superintendent Jason Coyle.

1. Community Open Session

- a) No Guests

2. Minutes

- a) Motion to approve minutes for the August 2019 meeting passed unanimously, with Mr. Martin abstaining as he was absent from the August meeting.

3. Check Record and Approval of Bills

- a) Motion to pay bills passed unanimously

4. Plant Operator's Report Presented By Mr. Ebert

a) Review Plant Operator's Report on Flows, EDUs and Plant Performance.

- Current monthly flows were reported at 0.333 MGD with 1.5" of rain through September 5, 2019
- Total Sanitary Sewer Main Footage Inspected by Staff in August = (0) feet of 8-inch sewer mains from any Basin.
- Lateral Leaks Repaired to Date:
  - A. See chart within Board Packet
    - I. To date 9 laterals have been repaired in 2019

b) Delinquent Account List:

- Updated Lien prepared for #717 (Page 10 in Blue) was presented for signature. Tony will then begin to file Sheriff proceedings
- Acct #1269 (page 8 in Yellow) Filed Chapter 7 Bankruptcy. Collection matters has seized for now
- Acct 1160 (page 8 in Yellow) is scheduled for Sheriff Sale on September 25, 2019
- Acct #83 has had the bankruptcy dismissed. Board motioned to wait until next month to discuss filing the Sheriff Sale proceedings.

c) Monthly/Quarterly QuickBooks Budget Review

- Current QuickBooks Board Reports were emailed for review. There were no Board comments or questions.

d) Sewer Capacity Application Flow Chart

- Mr. Ebert provided a chart to reference during capacity requests. Motion passed unanimously to forward to the Twp Supervisors and Planning Commission for comments. Once approved, charts will be distributed with Sewer Capacity Requests and added to the NLCA Website to aid within the application process.

e) Process Water Strainer

- Discussion was tabled until the October meeting.
- Received final material pricing to replace our original process water strainer. Riordan Material Corporation price using Co-Stars is \$10,975 for the new strainer.
- Blooming Glen updated their quote to \$7,627.00 for material and installation
- AC Schultes quote is \$21,850.00 for the combined project

f) Residence with combined Commercial Use on a Common Well

- Motion was tabled until October to discuss Mr. Coyle's comments. Mr. Coyle wants to verify Rentals are not included in Residential Ownership. Each rental will require a separate EDU.

g) Reed Bed Inspection by Construction Wetland

- Board Tour Date—No update, waiting to hear from Twp.
- Mr. Ebert reported Construction Wetland scheduled a fresh planting follow up visit for Sept 4<sup>th</sup> with the Staff. No information was available at the time of the meeting.

h) Minimum Municipal Obligation Worksheet

- MMO Worksheets were provided for review by email on 8/15/19
- Worksheet providing our budgetary deposit for 2020 was unanimously approved.
- Board authorized Tony, by unanimous vote, to review the legalities of converting the existing plan to a 401 for all new employees or if all members would have to convert.

i) Garvey Resources, Inc.

- 5-year renewal application has been submitted to DEP for land application of our Biosolids.

5. Engineer's Items

a) Engineer's Report

- The Authority Engineer's written report was reviewed.

b) Fourth Sludge Bed Updated Schedule

- Mr. Ebert reported a tour is being set up with the BOS and Authority boards to tour the installation of the fourth reed bed. The only outstanding item is the incorporation of the contractor's As-Built Redline Drawings into the design drawing set to create the final As-Built drawings for the Authority

c) Annual Lining Project

- Mr. Ebert will provide a summary of the approach to the liner project prior to the budget workshop meeting for discussion at the budget work shop meeting. It was discussed that a third party should evaluate the condition of the pipes that are exposed and provide a recommendation on the condition and remaining life of the asbestos concrete pipes in the interceptor.

d) Rules and Regulations and Standard Specification Update

- EE, Inc. will schedule a workshop for October to discuss the Updates. This will allow us to concentrate on the operating budget in September.

e) Developer Status Spreadsheet

- The solicitor provided an update on the status of the easements and reported that he is working with several of the developers on having the agreements executed so that they can be recorded.

f) Budget Review

- The draft budget will be discussed at the September budget workshop meeting. A draft copy of the budget will be sent to the Authority for their review prior to the workshop meeting. A draft construction cost estimate of options to remove the sags and evaluate the condition of the interceptor at various locations will also be submitted to the Authority for review.

g) Lateral Ordinance

- It was reported that the Brecknock Township Planning Commission is still reviewing the ordinance and may be making revisions to the ordinance.

h) Long Term Plan to Handle Max Flows

- The Authority is looking to develop a long term plan over the next several months to define options for how the Authority can increase the capacity of the Beam Road WWTP. The following items are to be included in the evaluation.
  1. 3<sup>rd</sup> Clarifier working in series
  2. 4<sup>th</sup> Digester
  3. Emergency Generator
  4. Possible 5<sup>th</sup> Reed Bed/Purchase Property
  5. Flow Equalization Tank

6. Attorney Items

- The solicitor reported on the status of the outstanding easements.
- The discussion on the proposed resolution concerning the combined commercial and residential EDU policy was tabled until Mr. Coyle's input could be received. Mr. Coyle would like the proposed Resolution updated to clarify Residential Ownership, not to include Rentals. Each Rental should have its own EDU under a common well.
- The solicitor is to perform a review of the pension plan options and report back to the board.

7. Old Business

a) Kramer Mill Rerate

- No Update

b) Maple Ridge North Additional Lot

- No update or additional communication with Developer this month.

8. Sign Checks

9. Executive Session

- An executive session was held at the start of the meeting and the end of the meeting to discuss legal and personnel matters. No action was taken by the board at the conclusion of either executive session

Meeting Adjourned at 9:30 PM