Northern Lancaster County Authority
Minutes of Meeting Held
October 12, 2026

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, October 12, 2026, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Duane Allgyer. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Anthony Schimaneck, Authority Solicitor; Mikayla Regan, NLCA operator and Marlee Rusnak, summer intern.

1) Community Open Session
   a) No one from the community attended the meeting
2) Minutes
   a) Minutes from the September meeting were approved.
3) Check Record and Approval of Bills
   a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from check #1419 to Sauders Garage.
4) Plant Operator's Report
   a) Plant Operator's Report on Flows, EDUs and Plant Performance
      - The plant experienced some high flows during September.
   b) Beam Road
      - Rhizomes were planted 9/28 and 9/29. Irrigation was put in.
      - Still waiting for all VFDs to be received.
      - The motorized gate which was affected by an electrical surge has been repaired.
      - Clarifier drive system #2 failed. Waiting for replacement part.
      - EDU Usage Review
        - Several metered consumers were presented to the Board at a prior monthly meeting as having flows higher than the allowed flow based on purchased EDUs. These customers were notified of the issue and provided an opportunity to repair any leaks or issues. After monitoring the flows for several months, the Board determined how many EDUs are needed for each to remain in compliance.
   c) PennDOT/Collection System Repairs
      - No update
   d) Employee Handbook Revisions
      - Tabled
   e) Watershed Training Professional Development
      - Mikayla was selected to participate in the Watershed Training Professional Development program.
   f) Intern Program
      - Marlee Rusnak summarized her accomplishments and experience as NLCA's summer intern. She also provided feedback regarding the internship program.
   g) Biosolids
      - Over 500 public commentary letters were received. No changes in biosolids program will be required before mid- to late 2027.
5) Administrative Items
   a) Monthly Financial Reports
      - Monthly financial reports were emailed to the Board for review.
   b) Delinquents
      - Delinquent accounts report was emailed to the Board for review.

- Acquired signature regarding lien paperwork for customer 1041.01 as the original one was damaged by the post office.

c) 2027 Budget

- The board unanimously approved the 2027 budget with revisions as discussed at the budget workshop.
- The board approved 6% contribution rate for 401A retirement employees.

d) PA Retirement Systems

- Motion passed for signatures on Policies and Procedures Regarding New Roth Catch-Up Procedures mandated and the Secure 2.0 Act adoption.

e) Caselle/Zift

- Bob Thompson updated the Board on his research on the Caselle/Zift partnership for online sewer payments.

f) LSA Grant

- Mikayla provided information to the Board regarding past LSA grant awardees showing amount received and projects approved.

6) Engineer's Items

a) No report

7) Attorney's Items

a) Tony informed the Board that the issue with Applegreen Turnpike Plaza additional EDUs purchase is being resolved.

8) Sign Checks

An executive session was held after the regular monthly board meeting was adjourned to discuss personnel. The executive session adjourned at 8:48 PM.

The regular monthly board meeting was adjourned at 8:18 PM.