Northern Lancaster County Authority
Minutes of Meeting Held
September 14, 2026

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, September 14, 2026, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Duane Allgyer. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Austin Schneck, Authority Consulting Engineer and Mikayla Regan, NLCA operator.

1) New Board Member
   a) Brecknock Township Board of Supervisors named Duane Allgyer to the Assistant Secretary/Assistant Treasurer position following the unfortunate death of Steve Tomasko.
2) Community Open Session
   a) No one from the community attended the meeting
3) Minutes
   a) Minutes from the August meeting were approved.
4) Check Record and Approval of Bills
   a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from Check #1385 to Sauders Garage.
5) Plant Operator's Report
   a) Plant Operator's Report on Flows, EDUs and Plant Performance
      - Three EDUs were added in August.
      - The organic loading was a little higher than usual but still below the limit. Some equipment has been down for repairs which may have attributed to the higher reading.
   b) Beam Road
      - An apparent lightning strike damaged the Beam Road internet, phone system and gate. Internet and phone services were restored after several days. A part was ordered for the gate.
      - Storm flow mode valve actuators were installed and run as expected. The tests were able to be run during some of these latest storm flow modes.
      - Blooming Glen was at Beam Road last week to work on the muffin auger spiral. The spiral was 20 inches too long and needed to be modified to be installed in the Headworks Building.
      - Norm was able to find a vendor who can provide the part needed for the clarifier drive system, eliminating the need to replace the whole system.
   c) PennDOT/Collection System Repairs
      - Entech is still waiting for the final Highway Occupancy Permit which should be received very soon.
      - With the help of HOA President, Anthony Hostetter, signatures are being collected for the easement approval.
   d) Handbook Revisions
      - A draft of recommended revisions to the Employee Handbook was provided to the Board for approval later.
   e) Biosolids
      - Reed Bed Biosolids Removal and Disposition
        - Media removal of Reed Bed #1 was completed on 9/1/26. New medium was installed a few days later. Planting of new reeds is expected this weekend.
      - Regulatory News
        - Public commentary letters were submitted ahead of the deadline.
      - LSA Grant Application
        - LSA grant applications are now being accepted. Entech prepared a proposal for NLCA to apply for this grant.

6) Administrative Items

a) Monthly Financial Reports

- Monthly financial reports were emailed to the Board for review.

b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- Requested signature on lien paperwork to file a claim against account 10441.01.
- Three accounts with liens have paid their account in full. Those accounts were 11764.01, 11251.01 and 10282.02.

c) 2027 MMO Worksheet

- The calculation of the 2027 PMRS MMO worksheet was presented to the board. The expected obligation is $24,213.

d) Budget Workshop

- The budget workshop is scheduled for Monday, September 21 at 6:00 at the Fivepointville Fire Hall.

e) 457 Plan Motion

- PA Retirement Systems (PARS) requested a signature to open a Qualified Distribution Trust. This would remove the terminated employee who did not roll over his account to be withdrawn from the 457 plan and placed into a Qualified Distribution Trust.

f) Internship Program

- Tabled

7) Engineer's Items

a) Lauschtown Road Sanitary Sewer Replacement

- General permits were submitted to DEP. Erosion and Sedimentation Control Plan approval was received from Lancaster County Conservation District. Design Drawings and Specifications are undergoing internal review and finalization. This will be ready to go out to bid once the permits are received from DEP. Norm and Austin have been coordinating with HOA President on gathering signatures for easement approval. Letters were issued to notify homeowners of the project.

b) VFD Replacement Project

- Garden Spot Electric Inc is waiting for the majority of the VFDs to be delivered before mobilizing to the site. The remaining VFDs are expected this week with anticipation of installation mid-September. Contract time extension still needs to be finalized and issued.

c) Reed Bed Biosolids Removal Project

- Reed bed #1 media has been replaced and payment for this is recommended under Synagro Application for Payment #2.

d) Penn DOT Roadway Project

- Waiting for the final Highway Occupancy Permit (HOP) to be issued. All specifications are done and ready for bid once the HOP is received.

8) Attorney's Items

9) Sign Checks

The regular monthly board meeting was adjourned at 7:48 PM