

Northern Lancaster County Authority
Minutes of Meeting Held
August 10, 2026

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, August 10, 2026, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, and Grant Wise. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Austin Schneck, Authority Consulting Engineer and Mikayla Regan, NLCA operator.

1) Community Open Session

- a) No one from the community attended the meeting

2) Minutes

- a) Minutes from the July meeting were approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance

- No EDUs were added in July. Flows were typical for July. Organic loading is decent and has been consistent since moving the sampling location.

b) Beam Road

- Reed Bed #1
 - Remove filter and sand and replace with crushed glass media in reed bed #1. Synagro has proposed a change order to existing contract.
 - Rhizomes were delivered today. Synagro will be moving in equipment this week.
- Storm Flow Mode Valve Actuators
 - Rotork actuators have been installed. Garden Spot Electric Inc will connect.
- Plant Repair Work
 - Clarifier drive system #2 failed. Received quote from Envirodyne for replacement drive through COSTARS. Riordan is evaluating the drive component for rebuilding. There is also an issue with clarifier drive #3 now.

c) PennDOT/Collection System Repairs

- See Engineer's Items

d) Biosolids/PFAS

- Mikayla is finalizing her comment letters to EPA and DEP. She will provide her drafts to the board for their comments.

5) Administrative Items

a) Monthly Financial Reports

- Monthly financial reports were emailed to the Board for review.
- PLGIT interest received on all PLGIT accounts will be utilized to minimize any rate adjustments that may be needed while preparing next year's budget.
- The current interest rate on the loan with First Citizens Community Bank will increase from 1.25% to 1.99% on 8/12.
- Norm requested a sales tax refund that was charged through the electric provider. The Authority received a refund of \$10,636.60.

b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- Account 10933.01 paid off their balance of \$1,047.47. The lien on the property has been satisfied.
- Paperwork signatures were acquired for liens against accounts 10450.01 and 10358.01.

c) Beam Road Front Door Stairs

- A resident complained that there is no hand railing on the stairs at the front of the building to access the payment drop box. Staff will install a drop box at the bottom of the stairs.

d) Additional EDUs

- Account 10612.01 was informed of going over their purchased EDU amount for usage. They found a leak and are awaiting a part to repair the leak. The Authority will follow up after repair to see if the usage comes back below the allowed flows.
- Account 10286.01 still has not paid for the additional EDUs they are required to purchase. Authority counselor is following up on the status of their payment.

e) Caselle Community Connect Portal

- Caselle is rolling out a Community Connect Portal which is more end-user friendly than we are currently using. There have been numerous complaints regarding Xpress Bill Pay and we will be phasing them out as the electronic bill payment provider. Caselle has begun offering their own electronic payments through this new community connect portal. Costs for this additional application are minimal. Board approved adding the portal to our billing software.

6) Engineer's Items

a) Lauschtown Road Sanitary Sewer Replacement

- General permits were submitted to DEP on 5/19/26. Erosion and Sedimentation Control Plan approval was received from Lancaster County Conservation District (LCCD) on 7/13/26. Design drawings and specifications are undergoing internal review and finalization. This will be ready to go out to bid once permits are received from DEP. Met with Tony and Maple Ridge HOA board member on 7/14/26 to review project and easement acquisition approach. Working with Tony and Maple Ridge on finalizing easement documentation and approval.

b) VFD Replacement Project

- Garden Spot Electric Inc is still waiting for the majority of the VFDs to be delivered before mobilizing them to the site. The remaining VFDs are scheduled to be delivered on 9/10/26 with anticipation of installation mid-September. Contract time extension still needs to be finalized and issued.

c) Reed Bed Biosolids Removal Project

- No updates.

d) Penn DOT Roadway Project

- Penn DOT initial comments on the Highway Occupancy Permits (HOPs) were received on 7/20/26. HOPs were resubmitted to Penn DOT on 7/23/26. Did receive one HOP. Still awaiting another one.

e) Reed Bed No 1 Media Removal and Replacement

- Synagro provided a change order proposal for media replacement of Reed Bed #1 for a total of \$187,438. They plan to tentatively complete this work mid-August. The cost is significantly lower than previously anticipated.

7) Attorney's Items

8) Sign Checks

The regular monthly board meeting was adjourned at 7:50 PM.