Northern Lancaster County Authority
Minutes of Meeting Held
July 13, 2026

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, July 13, 2026, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, and Grant Wise. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Anthony Schimaneck, Authority Solicitor and Austin Schneck, Authority Consulting Engineer and Mikayla Regan, NLCA operator.

1) Community Open Session
   a) No one from the community attended the meeting
2) Minutes
   a) Minutes from the June meeting were approved.
3) Check Record and Approval of Bills
   a) Motion to pay bills was unanimously approved.
4) Plant Operator’s Report
   a) Plant Operator’s Report on Flows, EDUs and Plant Performance
      - Flows were typical for June. There was 1 EDU connected.
      - Organic loading was at the lowest point in the past 2 years.
   b) Beam Road
      - Reed Bed #1
         - ➢ Biosolid removal was completed at the end of May. More than 940 tons have been removed.
         - ➢ The old rotting wood walls were removed and replaced with concrete.
      - Storm Flow Mode Valve Actuators
         - ➢ The actuators were installed last week but still need to be connected.
      - Plant Repair Work
         - ➢ VLR #1 is leaking and needs to be repaired. Board approved the repair.
         - ➢ Mechanical screen for the spiral auger was approved to be performed by Blooming Glen for approximately $8,150.
         - ➢ The grit removal spiral failed with a broken shaft. Blooming Glen will replace/refurbish to repair.
         - ➢ Clarifier drive rotating arm stopped working. Norm contacted both Envirodyne and Riordan. Riordan has experience rebuilding this type of equipment. NLCA will first try to replace gears and bearings to see if that resolves the issue.
   c) PennDOT/Collection System Repairs
      - Patch work that was completed until a more permanent fix can be performed has improved the roadway.
   d) Purchasing Limits Policy and Communications
      - The Board approved the Superintendent’s purchase ceiling for repair spending without board approval to be the same as the PMAA bidding threshold provided each year (currently at $13,200)
   e) Biosolids
      - Mikayla is reviewing draft guidance from EPA and DEP and preparing comment letters during both agencies open comment periods. She will summarize this information to be presented at the August board meeting.
5) Administrative Items
   a) Monthly Financial Reports
      - Monthly financial reports were emailed to the Board for review.
      - The Audit Notice was published in the June 17 issue of The Ephrata Review

b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- An agreement plan was prepared and signed for account 11141.01.

c) Additional EDUs

- Accounts 10293,01, 10612.01, and 11473.01 have been discharging more wastewater to the plant than the current EDUs owned. Board approved action requiring the purchase of additional EDUs per NLCA policy. In the case of 11473.01, the consumer has an option either to purchase additional EDUs or to install a second meter at the truck wash portion of the business to be deducted from the usage as that water is not being sent to NLCA.

d) Billing Software

- Our current billing software provider is implementing some changes to their program. Kathy is receiving quotes from our current provider as well as another vendor. She will provide more information at a future meeting.

6) Engineer's Items

a) Lauschtown Road Sanitary Sewer Replacement

- Entech received Erosion and Sedimentation Control Plan approval from the Lancaster County Conservation District. Still waiting for the general permits from DEP. Anticipating it will be another month or two before those get issued. Entech and legal counsel have been researching easement agreements with the HOA of the property. There is an easement in place but not an access easement. They will continue to work together to acquire this agreement.

b) VFD Replacement Project

- Garden Spot Electric Inc still has not received all the VFDs that have been ordered. The delay in shipment of the VFDs results in the necessity for a contract time extension.

c) Penn DOT Roadway Project

- Austin is reaching out to Penn DOT to facilitate the issuance of the required HOPs. He cautioned the Board that the window to do the work this year is getting smaller and may need to be postponed until next year.

d) Reed Bed #1 Media Removal and Replacement

- Synagro is having difficulty receiving pricing for some of the replacement media. Alternatives will be explored.

7) Attorney's Items

a) Tony was finally able to successfully get a response from Applegreen regarding the requirement to purchase additional EDUs. He provided them with an invoice for 10 EDUs that are needed to comply with NLCA policy.

8) Sign Checks

The regular monthly board meeting was adjourned at 8:06 PM.

An executive session was held after the regular monthly board meeting was adjourned to discuss employee reviews. The executive session adjourned at 8:47 PM.