

Northern Lancaster County Authority
Minutes of Meeting Held
June 8, 2026

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, June 8, 2026, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Steve Tomasko. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Austin Schneck, Authority Consulting Engineer, Kristin Delauter and Craig Witmer, SEK Auditors and Emily Bachman, Resident.

1) Community Open Session

a) SEK Audit Review

- Craig Witmer and Kristin Delauter from SEK CPAs and Advisors presented an unmodified opinion on the 2025 audit findings to the Board. An unmodified opinion is the best opinion you can receive.
- There was a positive change in net position.
- The board approved the audit.

b) Acct 11141.01 addressed the Board to discuss a plan to catch up on the past due balance.

2) Minutes

a) The Board approved the minutes from the May meeting with Steve Tomasko abstaining as he was absent from that meeting.

3) Check Record and Approval of Bills

a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from Check 1297 to Sauders Garage.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance

- No new EDUs in May. Organic loading is well under limits.

b) Beam Road

- Reed beds #1 and #3 are cleared out.
- Storm flow valve actuators are coming this week.
- Blooming Glen was out last week to repair the broken grit auger.
- Purchase of the Kimball Midwest pre-filled parts organizer for the tool room was approved.

c) PennDOT

- PennDOT required repairs/patches will be performed this week with the Township road crew and NLCA staff.

5) Administrative Items

a) Monthly Financial Reports

- Monthly financial reports were emailed to the Board for review.

b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- Signatures were obtained to proceed with filing liens on accounts 10779.01, 10793.01, 11741.02, 11764.01 and 10248.01.

c) Medicare Secondary Payer Certification

- Obtained signature for the annual Medicare Secondary Payer Certification.

d) PMAA 2026 Performance Assessment Program

- PMAA invited NLCA to participate in their 2026 Performance Assessment Program. This program will assess how the Authority is performing in Administration, Finance, Operations, and Personnel.
- NLCA will receive a customized report with comparisons to other authorities across Pennsylvania, helping identify strengths, address challenges, and plan ahead.

- **Engineer's Items**

- a) Lauschtown Road Sanitary Sewer Replacement

- General permits were submitted by Entech to PA DEP on 5/19/26. Design drawings and specifications are undergoing internal review and finalization. This will be ready to go out to bid once permits get approved by PA DEP

- b) VFD Replacement Project

- GSE has received 4 of the drives. Still waiting for more before mobilizing to site. Anticipated early July start.
 - Norm will verify with Garden Spot Electric Inc to verify they have enough time to do the work without needing to extend the contract.

- c) Reed Bed Biosolids Removal Project

- Synagro has completed the biosolids removal for this year. Payment application #1 is expected to be submitted for approval at next month's meeting.

- d) PennDOT Roadway Project

- Visited the site(s) with Norm on 3/28/26 to review and finalize scope of work. Drawings and specifications are in progress with the goal of being out to bid as soon as possible.

- e) Reed Bed #1 Media Removal and Replacement

- Scope of work has been provided to Synagro for review and pricing.

- 6) Attorney's Items

- 7) Sign Checks

The regular monthly board meeting was adjourned at 8:02.