

Northern Lancaster County Authority  
Minutes of Meeting Held  
December 8, 2025

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, December 8, 2025, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Steve Tomasko. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; Mikayla Regan, NLCA Staff and Tyler Mashkov, resident.

1) Community Open Session

- a) No one from the community requested to be recognized.

2) Minutes

- a) Minutes from the November meeting were approved with Roger Sauder abstaining as he was absent from the meeting.

3) Check Record and Approval of Bills

- a) Motion to pay bills was approved with the exception of Caselle invoices awaiting further information for unannounced price hike.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance

- Flows were typical. There was one EDU connection. Organic loading is creeping up a little but we are still within the average.
- FOG treatment was purchased. Staff applied the same treatment last spring. It was determined that FOG was coming out of VLR #2. There is buildup on the bottom of the tank. Staff will continue to treat this.

b) Beam Road

- Reed Bed bidding will be held after the new year.
- VFD upgrade was awarded to Garden Spot Electric.
- RAS valves were replaced.
- Chesapeake Bay report was discussed.

c) PennDOT/Collection System Repairs

- Projects are on hold until the Spring when repairs can be made. Staff will try to obtain footage along 625 with the camera when weather allows.
- Pipeline near bridge on Bowmansville Road. Ebert was requested to prepare scope of work but was not provided. The Board directed Norm to request Entech to prepare the scope of work.

d) Package Plant Tank Linings

- No report

e) 108 E Black Creek Road

- Developer's agreement was executed.

f) Boulder Hill Road

- No report

g) 1576 Reading Road

- No report

## 5) Administrative Items

### a) Monthly Financial Reports

- Monthly financial reports were emailed to the Board for review.
- PLGIT accounts for reserve capital have been set up. Kathy will contact FCCB to see if there is a minimum requirement and then transfer from FCCB to PLGIT.
- The Authority will begin sweeping monies from FCCB Operating account into a PLGIT account maintaining a FCCB balance of \$250,000. The PLGIT account will earn a higher interest rate. Funds will be transferred as needed into FCCB Operating account.

### b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- Paperwork directing MHCK to file liens against three accounts were signed. Liens will be placed against accounts 11666.01, 10944.01 and 10556.01.
- Three accounts (10004.02, 10006.01 and 10838.01) have paid off their balances and MHCK will be asked to satisfy the liens on those properties.

### c) EDU Auditing

- Staff began EDU auditing along route 625. Most of the properties identified appropriately own the proper EDUs and are being charged appropriately. One property (account 10263.02) requires follow up.

### d) PA Retirement Solutions

- Signature was acquired for addendum specifying eligibility for the rehire of an employee whose original hire date was prior to commencement of the John Hancock plan.

## 6) Engineer's Items

### a) Reed Bed Project

- Bidding contracts are ready to go for the new year.

### b) Beam Road VFD Upgrade

- Agreement was executed.

### c) Small Water and Sewer Grant

- The awarding of the Small Water and Sewer Grant has not yet been awarded.

### d) Penn DOT

- Ready to be bid in new year.

## 7) Attorney's Items

### a) Turnpike Plaza

- Applegreen's legal representative has not replied to MHCK's communication regarding the requirement to purchase additional EDUs.
- The Authority will readdress in the January 2026 meeting.

## 8) Sign Checks

The regular monthly board meeting was adjourned at 7:52 PM.