

Northern Lancaster County Authority
Minutes of Meeting Held
October 13, 2025

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, October 13, 2025, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Steve Tomasko. Also in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; and Blake Romanowski, Authority Consulting Engineer.

- 1) Community Open Session
 - a) No one from the community attended the meeting
- 2) Minutes
 - a) Minutes from the September meeting were approved.
- 3) Check Record and Approval of Bills
 - a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from check 1058 to Sauders Garage.
- 4) Plant Operator's Report
 - a) Plant Operator's Report on Flows, EDUs and Plant Performance
 - We had a pretty good month for flows. There was nothing unusual.
 - b) Beam Road
 - Reed Bed #1 project and VFD upgrade bid documents are being reviewed by the attorney.
 - RAS Pinch Valve #2 should be ready. Blooming Glen is lined up to perform the work.
 - c) PennDOT/Collection System Repairs
 - The property owner from 157 Maple Grove Road called the plant to record a backup of sewage into his basement. Staff tried to film the pipe but were unable to. Staff then flushed the line to clear up any blockages if the issue was within the main sanitary sewer line.
 - d) Package Plant Tank Linings
 - Norm showed pictures and videos of Gehman School drained tank.
 - e) 108 East Black Creek Road
 - The PA DEP approved the exemption from the 537 modification that was filed allowing 108 E Black Creek Road to connect to the sanitary sewer. Ebert reviewed plans and submitted them to developing agents.
 - f) 1338 Reading Road
 - Property owner proposed to redevelop and add 5 additional EDUs.
 - g) 239 West Valley Road
 - Homeowner would like to install a fence within the existing right-of-way/easement. The Authority will follow the Township's decision whether to allow the fence or not.
 - h) Spare Ultrasonic Flow Meter and Controller
 - Looking at purchasing a potential spare ultrasonic flow meter and controller. The influent runs on that which runs the whole plant. It would be nice to have a spare on hand.
- 5) Administrative Items
 - a) Monthly Financial Reports
 - Monthly financial reports were emailed to the Board for review.

b) Delinquents

- Delinquent accounts report was emailed to the Board for review.
- Account 10207.01 has paid off their account. The Authority will be requesting a satisfaction on the lien placed on the property.

c) 2026 Budget Proposal

- The board approved the 2026 proposed budget with the revisions as discussed at the budget workshop. There was discussion on possibly opening accounts through PLGIT for capital reserve funds which yields a higher interest rate.
- Board approved 6% contribution rate for 401A retirement employees.

6) Engineer's Items

a) Sludge Removal Contract

- Fred has received Tony's comments. Beneficial use bid documents were uploaded to Penn Bid today. Bids will be accepted through 11/5.

b) Beam Road VFD Upgrade

- Bid documents incorporating solicitor and staff comments were uploaded to Penn Bid today. Bids will be accepted through 11/5.

c) Penn DOT Projects

- Penn DOT HOP permits were received. Fred is updating the scope of work to be reviewed at the November meeting for Spring 2026 construction.

7) Attorney's Items

a) Bid Documents

- Attorney comments on the VFD Replacement Contract and the Five-Year Reed Bed Contract were sent to engineering September 30 and October 1.

b) Sheriff Sale update

- There were three accounts that were previously approved to proceed with Sheriff Sale litigation.
 - Wells Fargo is in the process of foreclosing on account 11497.01. Tony recommends waiting to allow the Wells Fargo action to proceed.
 - Account 10203.01 has entered into an agreement plan.
 - Account 10441.01 paid their account in full.

c) Acct 11186.01

- The issue has been resolved.

d) Additional EDUs Update

- Discussions are still being held regarding metered customers requiring additional EDUs.

8) Sign Checks

The regular monthly board meeting was adjourned at 8:03 PM.

An executive session was held after the regular monthly board meeting was adjourned to discuss personnel. The executive session adjourned at 8:13 PM.