

Northern Lancaster County Authority
Minutes of Meeting Held
February 12, 2024

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, February 12, 2024, at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Steve Tomasko. Also, in attendance were Norm Eaton, Superintendent; Kathy Homan, Administration; and Blake Romanowski, Authority Consulting Engineer.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the January meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- Norm reported that we had several storm events in January with extended periods of high and above-average influent flows.
- There was 6" of rain in January and the plant treated a total of 18.75 million gallons last month.

b) RAS Pump #2 Replacement

- The original pump is being rebuilt and forecasted to be ready around March.

c) VFDs

- Spare Eaton SVX9000 VFDs were ordered (15 HP, 10 HP and 5 HP). Target date is 2/28/24.

d) Electrician

- We had Garden Spot Electric and Essex out for a reed bed remote control panel issue. Garden Spot Electric could be an option for plant electrical work in the future. We are looking at getting a power distribution evaluation/analysis on plant electrical systems – primarily the emergency transfer switching during generator operation. There have been several electrical components failing over the last few months.
- The Board approved a motion to have Norm contact Garden Spot Electric to monitor the electric voltage and usage over the next 30-60 days up to \$6,000.

e) PennDOT

- PennDOT requested repair of 2 "non-emergency" sag repairs on SR 1046 – Maple Grove Road that they are attributing to the sewer lines under the roadways. We will need to begin looking into this.
 - Location 1 – directly at the intersection of Mill Street and Maple Grove Road.
 - Location 2 – 75 feet past Church Street in front of address 157 Maple Grove Road

- f) Storm Flow Diversion
 - Looking to get bids for storm flow diversion motorized valve system replacement with valve vault.
 - g) 2024 CCTV Inspection of Collection System
 - A group of 8" mains were targeted last year. There are COSTARS options for a contract as Sewer Specialties and Red Zone Robotics are both participating vendors. There could be other vendors available through COSTARS as well.
 - h) Capital Budget for Equipment Lifecycle
 - Fred, Blake and Norm are looking to get together to prepare an equipment lifecycle budget. A meeting scheduled for January 16 had to be postponed due to weather and has yet to be rescheduled.
- 5) Administrative Report
- a) QuickBooks Reports
 - Current financial reports were emailed to the Board for review.
 - b) Delinquent Account List
 - A delinquent accounts report was emailed to the Board for review.
 - c) Escrow for 1286 Reading Road
 - The Board unanimously approved opening an account with JBT for the 1286 Reading Road escrow funds.
- 6) Engineer's Items
- a) VFD/PLC and SCADA Upgrade
 - Blake emailed information regarding the VFDs and PLC. The email explained what they are and why we need it.
 - After lengthy discussion the Board tabled the upgrade decision until more information could be obtained.
 - b) Chapter 94 Reports
 - Blake reported that for 2023 there were no overloads organically or hydraulically at any of the plants.
 - c) 559 West Maple Grove Road
 - The Easement Agreement and Bill of Sale have been signed and provided to Tony.
 - d) 1286 Reading Road
 - Ebert Engineering has received the first submitted plan review and capacity letter. There were no major comments. Plans call for a drive-thru/quick serve restaurant and retail store. The existing connection will be demolished and new one built.
 - e) Beam Road Rerate
 - The rerate was approved for 13.49 organic capacity up from 11.49. The NPDES permit was issued in draft form and permanent permit is coming. Copper is no longer required to be tested.

7) Attorney's Items

a) Turnpike Plaza

- Tony presented a revised settlement agreement with Applegreen.
- The agreement was unanimously approved.

b) COSTARS

- The Authority requested to have Tony research regulations regarding COSTARS particularly if there are any spending limits associated with contracting with a COSTARS vendor.
- There are no such spending limits.

8) Sign Checks

- a) All checks were signed as per the approved check record

9) Executive Session

- a) No discussion

Meeting adjourned at 8:18 PM.