

Northern Lancaster County Authority
January 8, 2024, Meeting Agenda

- **Distribute Meeting Agenda**
- **Opening Welcome and Pledge to the Flag**
 - **Reorganization (with positions of 2023)**
 - Chairperson - Mike McHenry
 - Vice Chairperson - Roger Sauder
 - Secretary - Grant Wise
 - Treasurer – Bob Thompson
 - Assistant Secretary / Treasurer - Steve Tomasko
 - Solicitor - Anthony Schimaneck with Morgan, Hallgren, Crosswell & Kane, PC
 - Consulting Engineer - Ebert Engineering, Inc.
 - Back up Engineer - Entech Engineering
 - Auditor – SEK (Smith, Elliot, Kearns & Company)
- **Community Open Session**
- **Minutes—Review and Approve December Minutes**
- **Review Check Record and Approval of Bills**
- **Plant Operator’s Items**
 - a) Review Plant Operator’s Report on Flows, EDU’s and Plant Performance
 - b) VFD Failure
 - WBA is scheduled to troubleshoot on 1/3/24.
 - c) VFD/PLC Upgrade/Replacement
 - Keystone Engineering Group representatives visited Beam Road WWTP to observe and collect information on FVD and PLC equipment for upgrade/replacement project design.
 - d) Connection Fees of Surrounding Municipalities
 - Weaverland - \$6,550 (\$280/EDU)
 - Adamstown – Water \$3,100; Sewer \$3,900
 - New Holland Boro - \$500 permit and use contractor or \$500 permit and \$3,000 for Boro to connect (no EDU fees)
 - Earl Township – 3 different rates depending on service area and type (update rates every year)
 - New Holland WWTP - \$7,265
 - New Holland WWTP (zone 2) - \$1,863
 - East Earl WWTP - \$11,000
 - West Cocalico Township - \$10,250 now; \$16,770 after upgrade is completed. Low interest loans and grants available for residential connections through USDA Rural Dev & PENNVEST.

e) Electrician

- Had one local electrician in for a plant tour. He did not seem interested. Bob Takacs is available for part-time employment for a few years.

• **Administrative Items**

a) Monthly Financial Reports

- Monthly financial reports were emailed to the Board for review.

b) Delinquents

- Delinquent accounts report was emailed to the Board for review

c) Statement of Financial Interest Forms

- Statement of Financial Interest forms were distributed to board members and EE Inc. Anthony Schimaneck already provided the Authority with his form.

d) Collection System Budget

- Board decision on whether to transfer the unused budgeted monies for the collection system into the Short-Term Reserve account.

e) PAHAF Assistance Program

- The Authority was contacted by Heather Zyla of PA Homeowner Assistance Fund. A resident contacted PA Housing Finance Agency for assistance with their sewer bill. Heather emailed Kathy with a Participating Vendor Form. The Authority has cooperated with another assistance agency and received payment from them.

• **Engineer's Items**

a) 2023 Chapter 94 Reports

b) VFD/PLC/SCADA Proposal Discussion

• **Attorney's Items**

a) Turnpike Plaza

• **Old Business**

a) PennDOT

- PennDOT requested repair of 2 "non-emergency" roadway sags on SR 1046 Maple Grove Road that they attributed to the sewer lines under the roadways. The Authority will revisit in the Spring. The sags are located directly in the intersection of Mill Street and Maple Grove Road as well as 75 feet past Church Street in front of address 157 Maple Grove Road.

b) Storm Flow Diversion Motorized Valve System Replacement with Valve Vault.

- Met with an excavator/pipeline installer on October 10, 2023.

c) Capital Budget

- Fred and Norm will meet to prepare an equipment lifecycle budget plan in early 2024.

• **Sign Checks**

• **Executive Session**