

Northern Lancaster County Authority  
Minutes of Meeting Held  
August 14, 2023

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, August 14, 2023 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Bob Thompson, Grant Wise and Steve Tomasko. Also, in attendance was Norm Eaton, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; Anthony Schimaneck, Authority Solicitor; and residents Al Reist, Glenn Zimmerman and Mitchell Dingess.

1) Community Open Session

- a) Al Reist owns the property located at 290 Good Road. He has a failing on-lot system and is requesting permission to connect to the sanitary sewer system. NLCA staff and consulting engineer will meet with Mr. Reist for a site visit to determine which course of action is the most feasible.
- b) Acct 10713.01 addressed the Board to discuss a plan to catch up on the past due balance.

2) Minutes

- a) Motion to approve the minutes from the July meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

- a) Plant Operator's Report on Flows, EDUs and Plant Performance.
  - July's average daily flows were .297 MGD with 3.35" of rain. A total of 9.214 million gallons was treated last month.
  - One EDU was added in July.
  - The plants operated normally and no violations of permits was observed.
- b) VLR/VFD Replacement
  - NLCA staff is obtaining quotes for future upgrade/replacement of the VLR/VFD. There are four companies generating bids.
- c) RAS Pump #1 Replacement
  - The pump will be shipped 8/21.
  - The Authority will determine the cost of rebuilding a pump versus purchasing a new pump to be held for backup.
- d) Penn DOT
  - The West Maple Grove Road creek underpass replacement project was completed. There were no issues with sewer pipeline.
  - Sag Repairs
    - The Board voted to repair the road sags deemed emergent by Penn DOT awarding the lowest responsible bidder recommended by staff to carry out the repair.

- The Board requested staff to prepare a list of nonemergent repairs to be ready to go for bid in the Spring.
  - e) Storm Flow Diversion Motorized Valve System
  - f) Norm reported that the motor for the valve system is failing and he is getting quotes for a replacement.
- 5) Administrative Report
- a) Monthly Financial Reports
    - Current financial reports were emailed to the Board for review.
  - b) Delinquent Account List
    - Delinquent accounts report was emailed to the Board for review.
    - Acct 10764.01 and 11238.01 are reverse-mortgage properties whose owners are deceased. As no estates have been opened for these properties, Tony issued letters to the banks holding the properties explaining that the Authority holds a lien on the property and informing them of the nonpayment of sewer bills.
  - c) Account 10045.01 owns a 5 unit property that was destroyed in a fire. The owner is coordinating with the Township on rebuilding. The Authority was unaware that there were 5 units in the property and is communicating with the owner that only 4 EDU permits were issued and a fifth permit needs to be purchased.
  - d) Tony updated the Board on the communication with account 10286.01's engineer regarding the purchase of additional EDUs based upon usage.
  - e) PLGIT
    - Paperwork was presented and signed to apply for an account with PLGIT to invest funds. The Board authorized utilizing funds in the Operating Account to fund the initial investment with PLGIT.
  - f) Budget Workshop
    - The Authority will hold their annual budget workshop on October 2, 2023. Location and time to be determined.
  - g) Newly Appointed Treasurer
    - Bob Thompson was appointed to the NLCA Board to fulfill the vacancy left by Jesse Martin at the Township Board of Supervisors meeting. Kathy will coordinate with JBT to remove Jesse Martin and add Bob Thompson to the signatory accounts.

#### Engineer's Items

- a) Reed Bed Measurement Chart
  - The reed bed measurements should be taken in September.
- b) New Development
  - 1334 Reading Road is planning to construct 8 townhomes. Blake indicated he is waiting for an official request for capacity and plans.
- c) Beam Road Paper Rerate

- EE Inc has been in contact with Evoqua regarding the paper rerate of Beam Road. It was determined that when calculations were prepared, the calculations used 6°C instead of 10°C which is the PA standard. With these recalculations, it is anticipated that a paper rerate of Beam Road should be approved.
- Motion was made and approved for EE Inc to apply for the paper rerate.

6) Attorney's Items

- a) No Update

7) Old Business

- a) No update

8) Sign Checks

- a) All checks were signed as per the approved check record

9) Executive Session

An executive session was held after the regular monthly board meeting was adjourned to discuss personnel.

The regular monthly board meeting was adjourned at 8:27 PM

The executive session adjourned at 8:53 PM