

Northern Lancaster County Authority  
Minutes of Meeting Held  
July 10, 2023

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, July 10, 2023 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Grant Wise and Steve Tomasko. Jesse Martin was excused from the meeting. Also in attendance was Norm Eaton, Superintendent; Kathy Homan, Administration; Fred Ebert, Authority Consulting Engineer and Bob Thompson, resident.

1) Community Open Session

- a) No discussion

2) Minutes

- a) Motion to approve the minutes from the June meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from check #5629 to Sauder's Garage.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- June's average daily flows were .308 MGD with 3.75" of rain. A total of 9.243 million gallons was treated last month.
- 2 EDUs were added in June.
- Norm reported everything is operating normally with no issues with rain or any storm flow events.

b) Beam Road Plant Flow/Treatment/Equipment Review

- Norm gave a detailed presentation on the flow, treatment and equipment utilized at the Beam Road plant.

c) VLR VFD Replacement

- The staff is obtaining quotes for future upgrade/replacement of equipment. Optimum Controls Corp will be coming for a site visit regarding the VFD.

d) RAS Pump #1 Replacement

- The RAS pump has been ordered with a lead time of 12-14 weeks. The old pump will be evaluated for possible rebuild. The Board would like to see vendor quotes on the rebuild.

e) PennDOT

- West Maple Grove creek underpass replacement.
  - PennDOT began the replacement project July 5<sup>th</sup>. NLCA staff was onsite to ensure excavation didn't interfere with the sanitary sewer line.
- SR 625 near Sunoco
  - NLCA will obtain quotes for repair of a roadway sag deemed an emergency repair by PennDOT.

- 1289 Reading Road
  - There is a sag around a manhole in the roadway. The manhole and riser are damaged. This is also deemed an emergency repair by PennDOT. Ebert Engineering will prepare the scope of work for both emergent repairs and will provide to three contractors for pricing. Because the repair work is deemed emergent by PennDOT the Authority is not required to send the work out for bid. The Board approved the motion to comply with the PennDOT directive.
- 1046 Maple Grove non-emergent sag
  - PennDOT attributed the roadway sag in the area of 1046 Maple Grove Road to the sewer line and directed the Authority to repair the roadway.
- 157 Maple Grove Road non-emergent sag
  - PennDOT also is directing the Authority to repair another sag approximately 75 feet past Church Street in front of 157 Maple Grove Road to the sewer line. Both non-emergent sag repairs were tabled until next month.

## 5) Administrative Report

### a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review. Acct 10450.01 paid their account in full and the lien was released. The payment issue with Acct 10286.01 under new management seems to be resolved.

### b) Financial Reports

- Current QuickBooks reports were emailed to the Board for review.

### c) PLGIT/Investment

- The Board was presented with options to re-invest funds that were previously held in a CD with JBT.
- JBT provided the Authority with a 13-month CD at 4.00% APY and a 19-month CD at 4.44% APY.
- PLGIT provided 4 investment options. Class Shares, Reserve-Class Shares, Prime and Term. Kathy listed the options with requirements and interest rates.
- The Board passed the motion to invest the funds from the matured CD into the PLGIT Term fund at 5.69% for maturity in 1 year.

## 6) Engineer's Items

### a) Overview of WWTP

- Covered under Operator's Report

### b) Rerate of Beam Road

- Fred provided the Board with a 2022 Chapter 94 summary sheet to compare results with the DEP permitting limits for the Beam Road plant. After lengthy discussion of concerns for current trends on the plant's organic capacity, motion to proceed with a paper rerate was unanimously passed.

- c) Rt 625 Sanitary Sewer Repair
  - Covered during Operator's Report
- d) E Maple Grove Road Sanitary Sewer Repair
  - Covered during Operator's Report

7) Attorney's Items

- a) No Update

8) Old Business

- a) No update

9) Sign Checks

All checks were signed as per the approved check record

10) Executive Session

An executive session was held after the regular monthly board meeting was adjourned to discuss employee evaluations.

Regular monthly board meeting adjourned at 8:47 PM.

Executive Session adjourned at 9:35 PM.