

Northern Lancaster County Authority
Minutes of Meeting Held
May 8, 2023

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, May 28, 2023 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Grant Wise and Steve Tomasko. Jesse Martin was excused from the meeting. Also, in attendance was Norm Eaton, Superintendent, Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; and resident Bob Thompson.

1) Community Open Session

- a) Bob Thompson attended the meeting without comment.

2) Minutes

- a) Motion to approve the minutes from the April meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- April's monthly average daily flows were .373 MGD with 4.25" of rain. A total of 11.177 million gallons was treated last month.
- 1 EDU was added in April.

b) VLR1 FVD Failure

- Staff purchased an identical VFD from eBay (new old stock un-used with a 2 year warranty). These VFDs are obsolete and need to be factory custom-made with a 16-18 week lead time. Communications between PLC and FVD needs to be updated in the future.
- The Board requested this expense be included in the 2024 budget.

c) RAS Pump Issues

- Riordan was called to look at noise and vibration coming from RAS pump 1. Motor-Tech laser aligned the pumps and diagnosed the issue as electrical fluting. The pump is still functioning.
- Norm will look at what we can repair and what will need to be upgraded and obtain quotes.

d) New Effluent Sampler

- A new effluent sampler was originally scheduled to be purchased in 2018 but was not. Norm provided the Board with information on a new sampler for Beam Road and replacing the two current older portable samplers that are at Beam Road. The Board approved the purchase of a new sampler for Beam Road and moving the two current older portable samplers to the package plants.

e) 2007 Chevy

- Discussion was held regarding the 2007 Chevy truck. The tires will need to be replaced in the near future. The Board prepared a plan to replace old vehicles every 15 years. The 2007 Chevy is now at year 16.
- CoStar is offering \$6400 off MSRP. Trade-in is projected to be at \$7500-\$9000 with private sale at \$10,300-\$13,100.
- Staff will look further into a possible replacement of the truck. The Board asked that mid-size truck be considered as well as a full-size truck and to determine if mid-size will meet Authority needs.

f) Short-Term Rentals

- The Board unanimously agreed that there will be no rate differences for short-term rentals.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.
- Account 11155.01 went through Sheriff Sale.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) CD Maturity

- The 12-month CD will mature on 5/18/23. Interest rate on the CD is .45%. Kathy will check what new CD rates are with JBT.

6) Engineer's Items

a) Beam Road Paper Re-Rate

- There were 3 occurrences in 2022 where the BOD limit was reached or almost reached. More connections will raise BOD levels even more.
- The Board asked staff to look into the numbers to try to determine what is causing the occasions for the BOD level to approach the limit when the remaining 9 months are 30%-40% below the limit.

b) Musser's Butcher Shop

- A letter was sent to Simeon Musser stating the Authority's position. The Board requested an inspection before connecting.

c) Hawk Valley I

- The 18-month maintenance period has passed. Final paving is complete and punch list items have been addressed. The only thing remaining is dedication.
- Landmark is requesting release of the Standby Letter of Credit and the remaining construction escrow. The Board approved the release.

d) Televising Sewer Lines

- The Board requested to have Matt determine the amount of obstruction found during the latest televising of the laterals versus the previous filming from several years ago to see how quickly obstructions are increasing.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) New Business

a) Grant Wise would like to research the feasibility of installing solar panels.

10) Sign Checks

a) All checks were signed as per the approved check record

11) Executive Session

a) Executive session was held after the adjournment of the regular Board meeting to discuss personnel. This session was adjourned at 8:15 PM.

Meeting Adjourned at 8:04 PM.