

Northern Lancaster County Authority  
Minutes of Meeting Held  
April 10, 2023

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, April 10, 2023 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Jesse Martin, Grant Wise and Steve Tomasko. Also, in attendance was Norm Eaton, Superintendent; Matt Ross, Assistant Superintendent; Kathy Homan, Administration; and Fred Ebert, Authority Consulting Engineer.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the March meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from Check # 5510 to Sauder's Garage.

4) Plant Operator's Report

- a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- March monthly average daily flows were .397 MGD with 2.85" of rain. The total rainfall year-to-date is approximately 6" less than average. A total of 12.316 million gallons was treated last month.
- 1 EDU was added in March.

- b) Generator Service

- Martin Energy serviced Beam Road Generator. There were no issues.
- Power Systems Electric serviced both Kramer Mill and Gehman School generators. The Gehman School generator needed to have a fuel injector pump repaired.

- c) 2007 Chevy Silverado

- The 2007 Chevy was inspected and will need new tires before the next inspection. Discussion was held on whether to replace the tires in the near future with the intention of keeping the truck for several more years or disposing of the truck.

- d) Gehman School Low Pressure Line

- While trying to replace a pole, PPL augered through the low pressure force main on Rt 897.
- NLCA staff and Greencoast Site Prep (formerly Leon Ray Excavating) performed the repair.

- e) 108 Lauschtown Road

- The property owner of 108 Lauschtown Road contacted the Authority regarding a failing system.

- f) G L Wise Masonry

- Bert Nye contacted the Authority on behalf of the property owner. The owner would like to lease part of the building to be used for office space.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) Herbein 2022 Annual Audit

- Herbein began conducting the annual audit last week.

6) Engineer's Items

a) Beam Road Paper Re-rate

- Fred Ebert provided the board with the progress of requesting a paper re-rate from DEP.

b) Interceptor Televising

- Information was provided regarding the rating and percent deflection of the sags found on the 12" interceptor televising as well as estimates to repair each sag.
- Discussion was held on televising the 8" interceptor and the engineer will begin to prepare bid specification and cost to televise the 8" interceptor.

c) Musser's Butcher Shop

- Ebert Engineering provided an update on the status of Simeon Musser's request to run a butcher shop from his premises.

d) Tapping Fee Update Discussion

- Fred recommended the Authority consider updating the tapping fee.

e) Reed Bed Sludge Level Update and Monitoring

- EE Inc mentioned that the Authority monitor the reed bed sludge levels as the cost to remove sludge has increased dramatically.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) Sign Checks

a) All checks were signed as per the approved check record

10) Executive Session

a) An executive session was held after the regular monthly board meeting was adjourned to discuss personnel.

b) The executive session ended at 9:05 PM.

Meeting Adjourned at 8:50 PM.