

Northern Lancaster County Authority
Minutes of Meeting Held
February 13, 2023

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, February 13, 2023 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Jesse Martin, Grant Wise and Steve Tomasko. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; Anthony Schimaneck, Authority Solicitor and NLCA staff JT Everhart.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the January 2023 meeting was approved with a 4-0 vote and Steve Tomasko abstaining as he was not present in January.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- January monthly average daily flows were .467 MGD with 3.4" of rain. A total of 14.4 million gallons was treated last month.
- No EDUs were added in January.

b) 1980 Chevy Water Truck

- The truck was picked up on 1/16/23 and the Authority received full payment at the time of pick up.

c) Reed Bed Filtrate Line

- The filtrate line was closed for a storm event and formed a clog. From 1/18/23 to 2/12/23 155K gal were sent to the reed beds. The filtrate return was 489,973 resulting in a net return of 334,973.

d) Kramer Mill Destruction of Property

- A semi truck tried to make a U-turn through the Kramer Mill WWTP property and got stuck in the saturated ground. A tow truck was required to pull the semi back onto the road. NLCA staff obtained the truck driver's information as well as the business owner's information. When Matt tried to follow up with both the truck driver and the business owner, both refused to pay for the damage to the property. Matt also contacted the PSP and the insurance company. The estimate to fix the damage is \$900. The insurance deductible is \$5,000.
- The Board authorized Matt to have the landscaper repair the damage.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

6) Engineer's Items

a) Chapter 94 Report

- Blake presented the findings of the Chapter 94 Report which should be finalized and sent to Matt this week and then will be submitted to DEP.
- Package plants are running well.

b) NPDES Renewal for Beam Road

- The Board accepted the Beam Road NPDES Renewal proposal not to exceed \$4,000.

c) Beam Road Rerate

- Blake is communicating with the manufacturer to determine what upgrades/improvements are available to increase our rate capacity for Beam Road WWTP.

d) Interceptor Televising

- EE Inc reviewed the 12" interceptor footage and identified 5 areas (sags) to monitor. If all 5 identified sags were to be repaired/replaced. A rough estimate to repair/replace the 5 areas is \$500,000.

e) 109 Andrews Way

- World Auto Transport hauls cars. EE Inc and MHCK drafted and reviewed an agreement. EE Inc will determine if a plan needs to be submitted.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) Sign Checks

a) All checks were signed as per the approved check record

10) Executive Session

a) The Board entered an executive session at 7:05 that ended at 7:31 to discuss personnel matters.

Meeting Adjourned at 8:10 PM.