

Northern Lancaster County Authority  
January 9, 2023 Meeting Agenda

- **Distribute Meeting Agenda**
- **Opening Welcome and Pledge to the Flag**
- **Reorganization (with positions of 2022)**
  - Chairperson - Mike McHenry
  - Vice Chairperson - Roger Sauder
  - Secretary - Grant Wise
  - Treasurer - Jesse Martin
  - Assistant Secretary / Treasurer - Steve Tomasko
  - Solicitor - Anthony Schimaneck with Morgan, Hallgren, Crosswell & Kane, PC
  - Consulting Engineer - Ebert Engineering, Inc.
  - Back up Engineer - Entech Engineering
  - Auditor - Herbein & Company, Inc.
- **Community Open Session**
- **Minutes - Review and Approve December 2022 Minutes**
- **Review Check Record and Approval of Bills**
- **Plant Operator's Items**
  - a) Review Plant Operator's Report on Flows, EDU's and Plant Performance.
    - December's average daily flows were .444 MGD with 4.6" of rain.
  - b) 1980 Chevy Water Truck
    - Sold for \$6,600
    - Gentleman is picking up beginning of January
  - c) 12" Interceptor Review
    - 75% complete
    - Will give video to Ebert Eng. for review
    - Follow up with Board at the February meeting
  - d) Penn DOT Business Partner I.D.
    - Penn DOT is requiring a board resolution along with signatures
- **Administrative Items**
  - a) Delinquents
    - Delinquent accounts report was emailed to the Board for review.
    - Acct 11155.01 – did not receive agreement plan or any payments

- b) Monthly QuickBooks Reports
  - Current QuickBooks reports were emailed to the Board for review
- c) Monies in Operating Account
  - Year end review of income and expenses
- d) State Ethics Commission Financial Interest Forms
  - Hand out financial interest forms to board members and engineer (already received attorney's form)
- e) JBT Remote Deposit Annual Certification
  - Receive signature from a JBT authorized signer for the remote deposit certification
- **Engineer's Items**
  - a) Chapter 94 Reports
  - b) Beam Road WWTP Rerate
  - c) Musser's Butcher Shop
- **Attorney's Items**
- **Old Business**
- **Sign Checks**
- **Executive Session**