

Northern Lancaster County Authority
Minutes of Meeting Held
October 10, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, October 10, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Jesse Martin, Grant Wise and Steve Tomasko. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; and Anthony Schimanek, Authority Solicitor.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the September meeting was approved with Jesse Martin abstaining as he was not present in September.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- September monthly average daily flows were .300 MGD with 3.75" of rain. A total of 8.99 total million gallons was treated last month.
- 2 EDUs were added in September.

b) PPL Electric Contract Renewal

- The Authority renegotiated the expiring contract with IGS for the period March 2023 through February 2027.
- Matt indicated that the Authority will be able to renegotiate the kWh rate should prices drop drastically.

c) Maple Grove Road Issues

- Fred, Blake and Matt were onsite to view the road and discuss the options for repairing the issue.
- Blake is drawing up a "scope of work" for contractors. Barrasso quoted \$63,000 to replace approximately 35' of pipe.
- Penn DOT contact will walk Route 625 with Andy Baum and Matt to discuss other issues.
- The Board decided to table the decision until more detailed information is obtained.

d) New Water Truck

- The Board unanimously agreed to pay the additional \$3,260 Ford charged Robinson Vac Tanks as a good faith gesture.

e) Reed Bed Levels

- Staff measured the reed bed levels and the levels are going down since they began loading only one bed a week. There is an increase in drying time allowing the solids to further compact.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.
- Lien paperwork was prepared and signed for account 10164.01, 10716.01 and 10764.01.
- Account 10713.01 has not made the required payments as agreed upon to postpone the sheriff sale of the property.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) 2023 Budget

- There was further discussion on the 2023 budget. Kathy will revise the budget with the recommendations to present at the November meeting.

d) Account 10915.01 Update

- The Authority received voicemail from the displeased homeowner of account 10915.01 which was authorized for Sheriff Sale. The ratepayer believed as long he made payments bringing the account balance that was over the \$3,000 threshold to just below \$3,000 that the Authority could not continue with legal proceedings. The homeowner also questioned the additional fees that were assessed to his account (penalty, interest and legal fees). Matt explained the Authority's policy to him. Matt's further attempts at following up with the homeowner was unsuccessful.

6) Engineer's Items

a) Gehman School Road and Kramer Mill NPDES Renewal

- The NPDES renewals will be submitted this week.

b) 128 W Maple Grove Road

- Blake informed the Board that a preconstruction meeting was held last week which was a little prematurely as the plans have not yet been approved. Ebert is awaiting the submission of easements, legal descriptions of plot plans as well as a tapping fee agreement and developer's agreement.
- Motion to enter into a developer's agreement subject to final review by Ebert Engineers and MHCK passed unanimously.

c) Musser's Butcher Shop

- Fred, Blake and Matt met with Simeon Musser and toured the shop. The building already has floor drains to a holding tank. The Authority will not accept any processed waste and blood into NLCA's collection system. Mr. Musser must continue using the holding tank and have it capped. Then he must haul the waste offsite and we will treat his domestic waste.

- Mr. Musser will be required to provide manifests upon request of processed waste being hauled offsite.

7) Attorney's Items

- a) No Update

8) Old Business

- a) No update

9) Sign Checks

- a) All checks were signed as per the approved check record

Meeting Adjourned at 8:07 PM.

10) Executive Session

- a) Follow up on former employee issue
- b) Personnel

Executive session adjourned at 8:28 PM