

Northern Lancaster County Authority
Minutes of Meeting Held
September 12, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, September 12, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Jesse Martin, Grant Wise and Steve Tomasko. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; Anthony Schimaneck, Authority Solicitor and Lester Doubts family member of resident.

1) Community Open Session

- a) Father of the homeowner of account 10713.01 addressed the Board regarding a notice of Sheriff Sale for nonpaid sewer services.

2) Minutes

- a) August meeting minutes were approved with Jesse Martin abstaining as he was not present at the August meeting.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from check # 5293 to Sauder's Garage.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- August monthly average daily flows were .310 MGD with 2.95" of rain. A total of 9.596 million gallons was treated last month.
- 1 EDU was added in August.

b) New Zero Turn Mower

- A Hustler Fastrack mower was ordered on 8/9/22 and purchased on 8/17/22. The mower is 24 HP with 60" deck. Originally the Authority planned to purchase a 22 HP 54" deck but the mower was out of stock and there was no known timeframe on when new inventory would be received.

c) Maple Grove Road Issues

- Kline's Services jetted and cleaned 400' of 8" PVC main on 8/17/22. NLCA staff plugged the manhole upstream and televised the line.
- After lengthy discussion on the best way to proceed with the road repair mandated by Penn DOT, the decision was made to replace sewer main this Fall with a vote of 4-1.
- Matt will survey the area to determine which areas have sagging issues and prepare a proposal to go out for bid at the end of the year for repairs during Spring 2023.

d) New Water Truck

- The truck was picked up on 8/24/22.
- Matt noted the truck is performing above expectations.

- Robinson Vacuum Tanks Inc (RVT) contacted Matt the day after our payment cleared the bank and the day before picking up the truck that Ford assessed an additional \$3,260 to the price. RVT is asking NLCA to absorb the additional cost. The Authority had been notified several months ago that Ford may possibly be charging a higher price than originally quoted by Robinson Vac Tank due to Ford revoking incentives offered to the dealerships. However, the additional \$3,620 was not included in the final invoice.
- The Board requested Matt to contact RVT to determine when they were notified of the additional charge and when did RVT pay Ford the additional monies. Also to provide the Authority with a copy of the invoice from Ford to RVT and to get an explanation as to why the Authority was not notified of the change before processing the payment.
- The Board instructed Matt to place the 1981 sludge truck on Municibid when he feels appropriate.

e) Sewer Specialties

- Sewer Specialties will begin filming the 12" interceptor in October.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.
- Lien paperwork was signed for accounts 10258.01 and 11558.01.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) Budget Workshop

- Kathy reminded everyone of the scheduled budget workshop on Monday, September 19 at 5:30 PM at the Fivepointville Fire Hall. The Ephrata Review has been contacted to advertise the budget workshop notice.

d) MMO Worksheet

- Kathy presented the 2023 PMRS MMO Worksheet for the plan's expected financial obligation for the coming year for Board review. The Minimum Municipal Obligation was calculated at \$23,382.

6) Engineer's Items

a) Gehman School Road and Kramer Mill Road NPDEs renewal

- Matt reviewed the renewals and had some minor comments. The revisions were made and applications signed for submission to DEP.

b) Hawk Valley Phase II

- Blake informed the Board that the sanitary sewer has been installed up to the club house. The line was tested and passed.
- Ebert Engineering received an escrow release request for the portion of the sewer line that was installed and tested. EE Inc agrees with the release. The original amount of the escrow was \$623,111. The requested release amount is \$336,800 with a remaining escrow of \$286,311.

- The board unanimously voted to release the requested escrow portion.

c) Millstone Village

- Martin Brothers requested a final escrow release for Millstone Village. Blake informed the board that a final inspection needs to be performed as well as receiving the as-builts and recorded easements before the escrow should be released.

d) Rerate Feasibility Proposal

- The Board unanimously agreed to have Ebert Engineering Inc perform a rerate feasibility study. Motion was made and passed to have this work completed.

7) Attorney's Items

- a) No Update

8) Old Business

- a) No update

9) Sign Checks

- a) All checks were signed as per the approved check record

10) Executive Session

- a) The Board held an executive session to discuss an issue involving a former employee.

Meeting Adjourned at 8:13 PM.