

Northern Lancaster County Authority  
Minutes of Meeting Held  
July 11, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, July 11, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Grant Wise and Steve Tomasko. Roger Sauder and Jesse Martin was excused from the meeting. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; and NLCA staff members Rodney McCowan and John Everhart

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the June meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- June's monthly average daily flows were .321 MGD with 3.65" of rain. A total of 9.6 million gallons was treated last month.
- 1 EDU was added in June.

b) John Deere Riding Lawn Mower

- Leonard Horning performed repairs to the lawn mower. The mower is 13 years old and has 1040 hours of service. Mr. Horning suggested replacing the mower before other issues arise. Matt will begin pricing mowers for replacement in 2023.

c) Sewer Specialties Quote for Televising 12" Section of Interceptor

- Sewer Specialties extended the current contract with NLCA and will honor the quoted price of \$33,150 for televising in October unless fuel costs drastically increase.
- The Board unanimously voted to have Matt approve the televising quote.

d) Gehman's Mennonite School Additional Information

- Matt received additional information regarding the Gehman Mennonite School facility. There is one well with a water treatment system. The well has a meter.
- The capacity of the gym is 500 occupants. It has a full-size basketball court with bleachers.

e) New Water Truck Update

- The chassis is built and sitting at a factory site. Ford raised the price of the truck (cab and chassis) \$4,000.

- The tank is assembled and ready to go. Once the truck is delivered to Robinson Vac Tanks, it will take approximately 2 weeks to assemble.

f) Simeon Musser butcher shop potential connection

- Matt wanted the Board to know that Mr. Musser on Fivepointville Road has a house connected to the sewer. He would like to put in a butcher shop. The zoning board already approved the shop contingent on connecting to the sewer. Information at this time is insufficient for the Board to make any decisions. Matt presented the information that he has attained so far.
- Mr. Musser indicated the business would start out small and hopefully build into a large scale business.
- Matt and Fred have had several discussions regarding this request. One possibility is to have a customized developer's agreement that would allow NLCA to perform sampling and testing. If the shop goes over the parameters provided by NLCA engineers, charging a pretreatment and/or industrial waste charge, etc. There are still questions that have not been answered such as the scope of the business: will there be slaughtering as well as butchering?

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review. Updated lien paperwork for accounts 10441.01 and 10915.01 were signed.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) Audit Notice

- The audit notice was submitted to LNP and published in the July 6 edition of the Ephrata Review. The notarized confirmation of the publication was received today.

d) Commercial EDU Discussion

- More researching of commercial EDUs that were purchased was performed and presented to the Board.
- Kathy prepared a report for the Board regarding commercial metered customers. The report showed how many EDUs the business uses on a quarterly basis versus the EDUs that have been purchased.
- Tony has prepared a draft letter for the Authority to send to the affected customers requiring the need to purchase the additional EDUs they are using.
- Further discussion has been tabled until next month after additional research.

e) Maple Ridge North Escrow

- Check #5214 in the amount of \$1500.00 was prepared and signed. This is to return the remaining escrow monies to the builder.

6) Engineer's Items

a) 2021 Interceptor Upgrade

- Barrasso completed the punch list and submitted their final payment request. Ebert Engineering needs to process the request and will have it ready for next month's meeting. Gehman School & Kramer Mill NPDES Permit Renewals
- The drafts are almost complete. There is a small amount of data to be provided to Ebert Engineering.

b) Bowmansville Road Development

- The final Bowmansville Road walkthrough identified a couple of minor things that need addressed before going through the dedication process.

c) Rerate Proposal

- Blake indicated they are still working on the proposal for the rerate and hope to have it completed by the end of the month.

d) Updated Televised Interceptor Documentation

- Blake will meet with Matt to coordinate televised interceptor findings and repairs that were made and provide the Authority with an updated map.

6) Attorney's Items

- a) No Update

7) Old Business

- a) No update

8) Sign Checks

- a) All checks were signed as per the approved check record

9) Executive Session

- a) Annual employee reviews.

Meeting Adjourned at 7:40 PM.