

Northern Lancaster County Authority
Minutes of Meeting Held
May 9, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, May 9, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Grant Wise and Steve Tomasko. Jesse Martin was excused from the meeting. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; and Blake Romanowski, Authority Consulting Engineer.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the April 11, 2022 meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved with Roger Sauder abstaining from check 5157 to Sauders Garage.

4) Plant Operator's Report

- a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- April's monthly average daily flows were .461 MGD with 3.60" of rain. A total of 13.843 million gallons was treated last month.
- One EDU was added in April.

- b) NLCA Staff Sewer Line Televising

- Matt reported that 510 feet of 8" sewer main on Horning road were televised. They did not find any issues.
- A significant leak was discovered at 7 Broadwing Drive coming from the house. Matt spoke with the homeowner who found that his water conditioning system was stuck in a backwash cycle. The leak was estimated to be 2-3 GPM (2880-4320 GPD). The issue was resolved.

- c) Sewer Specialties

- Matt emailed Sewer Specialties for a quote o televise the 12" section of the interceptor which is approximately 13,000 feet.

- d) Gehman Mennonite School Discussion

- Matt distributed a handout showing flow numbers received from the school. Site visit is planned for Matt and Blake. The Board emphasized the need for accurate flow information and would like an idea of what needs to be done to increase capacity at the package plant.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review. Lien paperwork was signed for accounts 11238.01, 10770.01, 10450.01 and 10173.02.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) CD 0027 Renewal

- Kathy was contacted by JBT that the CD #0027 will mature on 5/14/22. The CD amount is \$332,425 plus interest at maturity. This was a special rate CD and is nonrenewable.
- JBT offered two options for a new CD. One 12-month at .45% or a special 25-month CD at 1.25%. The Board unanimously passed a motion to open a CD for 12 months at .45%.

d) Budget Review

- The approved 2022 budget was reviewed with discussion on line items that are affected by the current economic situation.

6) Engineer's Items

a) Sewer Sag Update

- The final punch list for the sewer sag repair needs to be completed. Reseeding needs to be performed as previously expected.

b) Hawk Valley II Update

- Blake informed the Board that the installation and testing should be completed in the next 2-3 weeks.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) Sign Checks

a) All checks were signed as per the approved check record

10) Executive Session

a) No discussion

Meeting Adjourned at 8:00 PM.