

Northern Lancaster County Authority  
Minutes of Meeting Held  
April 11, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, April 11, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Jesse Martin, Grant Wise and Steve Tomasko. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer and NLCA staff Rodney McCowan.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve the minutes from the March 14, 2022 meeting was approved.

3) Check Record and Approval of Bills

- a) Motion to pay bills was unanimously approved.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- March's monthly average daily flows were .384 MGD with 3.05" of rain. The average daily flows is down from February. A total of 11.515 million gallons was treated last month.
- No EDUs were added in March.

b) Energy Power Savers

- Energy Power Savers was onsite 3/17 and 3/18 to install interior LED lights. The used lights and ballasts were disposed by EPS as per the contract.

c) Beam Road Generator Service and 2 Hr Load Bank Test

- Martin Energy group performed service and a load test on 3/17. Matt is still waiting for the service reports.

d) Sludge Truck

- Matt updated the Board on the new sludge truck. We are still on pace for the truck to be ready in June.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.
- Kathy informed the Board that she received a Sheriff Sale Payoff Request for account 10839.01.
- Paperwork to prepare liens on accounts 10756.01, 10839.01 and 10007.01 were signed.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) Computer Replacement

- The computer in the lab has crashed. Lynx was called but they are unable to repair it. A replacement computer will be ordered this week.

6) Engineer's Items

a) 2021 Chapter 94 Reports

- The Chapter 94 report was submitted and hard copies were prepared and sent to Matt.

b) 128 W Maple Grove Road

- Blake is reviewing the plan. A professional service agreement is not being prepared but a developers agreement will be.

c) Potential Collection System Projects

- The 15" televised lines yielded good results. Blake recommended continuing televising the lines beginning with the 12" interceptors which is approximately 13,000 feet of lines.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) Sign Checks

a) All checks were signed as per the approved check record

10) Executive Session

a) No discussion

Meeting Adjourned at 7:40 PM.