

Northern Lancaster County Authority
Minutes of Meeting Held
January 10, 2022

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, January 10, 2022 at 7:00 PM. In attendance were board members Mike McHenry, Roger Sauder, Grant Wise and Steve Tomasko. Jesse Martin was excused from the meeting. Also, in attendance were Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer; Anthony Schimaneck Authority Solicitor, and staff member Rodney McCowan.

- 1) Reorganization was directed by Anthony Schimaneck. All positions were accepted and approved by a unanimous vote:
 - a) Chairman – Mike McHenry (Mike abstained from this vote)
 - b) Vice Chairman – Roger Sauder (Roger abstained from this vote)
 - c) Secretary – Grant Wise (Grant abstained from this vote)
 - d) Treasurer – Jesse Martin
 - e) Assistant Secretary/Treasurer – Steve Tomasko (Steve abstained from this vote)
 - f) Solicitor – Morgan, Hallgren, Crosswell & Kane, PC
 - g) Engineer – Ebert Engineering Inc
 - h) Backup Engineer – Entech Engineering (subject to entering into agreement)
 - i) Auditor – Herbein & Company Inc
- 2) Community Open Session
 - a) No guests from the community.
- 3) Minutes
 - a) Motion to approve the minutes from the December 2021 meeting was approved by a 4-0 vote.
- 4) Check Record and Approval of Bills
 - a) Motion to pay bills was approved with a 4-0 vote.
 - b) Motion was also unanimously approved for Payment Application #3 to Barrasso Excavation Inc in the amount of \$12,263.50 for work performed on the Interceptor Upgrade/Sag Replacement project.
- 5) Plant Operator's Report
 - a) Review Plant Operator's Report on Flows, EDUs and Plant Performance.
 - December monthly average flows were 0.339 MGD with 1.4" of rain. Matt noted that 10.509 million gallons of water was treated last month.
 - Three new EDUs were purchased in December.

b) Sewer Specialties 15" Interceptor Video

- Matt Ross reported that the 15" interceptor video was received from Sewer Specialties. After review, Matt indicated there was one leak shown on the video. The integrity of the pipe was impressive and moving forward Matt and Blake feel confident in the integrity of the pipe.
- There was a lengthy discussion regarding a couple of wrinkles in the new pipe liner. Matt will reach out to Sewer Specialties regarding this issue and to determine how long the wrinkle is.

c) Policy for Commercial EDUs Discussion

- Matt initiated a discussion for the need to have a policy regarding different commercial EDU scenarios. It was noted that all metered customers are paying to treat their water based off their usage. A policy will reflect the requirement for commercial properties to purchase additional EDUs based off their usage if they consistently use more water than their current EDU allowance.
- Matt and Kathy will prepare a report supporting the different scenarios for future consideration.

d) I & I Information

- The Sewer Lateral Ordinance was put into place in April 2014. The ordinance specifies that all residential properties are 4" connected straight to the main and all commercial properties are 6" connected straight to the main. All are SDR-26 gasketed slipped in pipe. Millstone Village, The Meadows, Hawk Valley and Maple Ridge are all according to those specifications. Developments prior to 2014 are in the changeover which could be 4" to 6" going into 8".
- Twenty-nine thousand feet of 8" sewer main was filmed covering 503 laterals. Of the 503 laterals, 15 were repaired (approximately 3% of the total laterals). This also represents about 28% of all the gravity laterals. Most of these leaks were in laterals placed in the mid 1990's. Some of the leaks were in laterals installed in the 1980's.
- Matt estimated about 15 gpm of I&I were removed from the system with the interceptor rehab work performed.
- Matt indicated that there are 1,953 connections to the Beam Road plant with 194 of those connections being low pressure. Gehman School WWTP has 26 connections all of which are low pressure. Kramer Mill WWTP has 59 connections with 30 low pressure connections. Total low-pressure connections at all treatment plants are 250.

e) Ader Property

- The Aders currently own 2 EDUs (one for the home and one for a salon). Mrs. Ader closed her in-home salon effective 1/1/22. The Aders have requested to eliminate the second sewer charge for the salon.
- The Aders have subdivided the lot and have plans to build a home on the property once the current home has been sold. The Board agreed to transfer the EDU from the in-home salon to the new home.

6) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review. There were no major payoffs made.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks Board reports were emailed for review.

c) State Ethics Commission Form

- The State Ethics Commission form was handed out to all Board members.

7) Engineer's Items

a) Interceptor Upgrade Update

- Blake received Payment Request #3 from Barrasso Excavation. The Board unanimously agreed to make this payment as previously stated.
- The Certificate of Substantial Completion was issued with the condition that Barrasso return in the Spring to oversee. Barrasso submitted the As-Built plans.
- Work on the project is suspended until the Spring.

b) 2021 Chapter 94

- Blake will be working on the Chapter 94 report this month and will deliver the data at the next meeting.
- Blake indicated that early projections have the Beam Road plant approximately 16,000 gallons higher than the previous year with 40 additional connections. Gehman School WWTP is higher by approximately 365 gal/day with 1 new connection. And Kramer Mill WWTP is lower by 70 gal/day. This is attributed to less I&I (less rainwater).
- Mike McHenry requested that as the lines get inspected to have them color coded on the maps to indicate the date and year it was televised.

8) Attorney Items

a) Tony announced the agreement for Entech Engineering was ready.

b) Tony indicated that there is no formal written agreement with Ebert Engineering.

9) Old Business

a) No Updates

10) All checks were signed as per the approved bill list.

11) Executive Session – Personnel

Meeting Adjourned at 8:10 PM