

Northern Lancaster County Authority  
December 13, 2021 Meeting Agenda

- **Distribute Meeting Agenda**
- **Opening Welcome and Pledge to the Flag**
- **Community Open Session**
- **Minutes—Review and Approve November’s 2021 Minutes**
- **Review Check Record and Approval of Bills**
- **Plant Operator’s Items**
  - a) Review Plant Operator's Report on Flows, EDU’s and Plant Performance.
    - November’s monthly average flows were .404 MGD with 1.75” of rain.
    - No Sewer Main filming was performed in November
  - b) Gorman Rupp Grit Pump
    - Grit Pump had a seal failure and was leaking oil.
    - Contacted Envirep to confirm issue and repair was completed 12/2
    - See Check Record \$3,613.77
  - c) Electric Power Savers / LED lighting Update
    - Mike McHenry sent Matt a few contacts for the fluorescent lights and ballast disposal
    - Matt contacted A1 Recycling of Manheim for disposal information
    - Disposal of lights is \$.15 per foot and \$.40 or \$.90 per ballast depending on ballast type.
    - 240 lights and 80 ballasts will cost around \$200 for disposal
  - d) Sewer Specialties
    - Filming was done Monday and Tuesday 11/15-11/16
    - We had 1.35” of rain in the previous 4 days ( Flows were up )
    - Entire 15” interceptor was televised and only one leak was located. ( joint leak )
    - Sewer Specialties will mail the complete video footage of 15” interceptor on a flash drive after they receive payment
  - e) Lawn Mower Trailer
    - As previously discussed, we sold the 92 Ford truck and were to replace it with a small utility trailer. This vehicle was used to haul riding lawn mower to package plants and various other landscaping jobs.
    - A new utility trailer was purchased from MGS on 12/7/21 for \$2200
- **Administrative Items**
  - a) Delinquents
    - Delinquent accounts report was emailed to the Board for review.

- b) Monthly QuickBooks Reports
  - Current QuickBooks reports were emailed to the Board for review.
- c) First Citizens Community Bank Proposal
  - First Citizens Community Bank prepared a proposal to move remaining bank accounts from JBT to FCCB.
- d) Capital Blue Insurance Renewal
  - Insurance renewal information was emailed to the Board.
  - Kathy summarized and emailed different plan options and determined current plan is most cost effective for the Authority.
- **Engineer's Items**
  - a) Payment Request #2 from Barrasso Excavation
    - Received payment request
  - e) Hawk Valley Phase II
    - Hawk Valley Phase II developer's agreement
- **Attorney Items**
  - a) Resolution 12-8-21
    - Resolution for sewer rate increase from \$209.50 per quarter to \$211.00 per quarter.
  - b) Entech Engineering Agreement
    - "Back up" engineer agreement
- **Old Business**
- **Sign Checks**
- **Executive Session**
  - a) Personnel