

Northern Lancaster County Authority
Minutes of Meeting Held
September 13, 2021

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, September 13, 2021, at 7:00 PM. In attendance were board members Jesse Martin, Grant Wise and Roger Sauder. Mike McHenry and Steve Tomasko were excused from the meeting. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; Blake Romanowski, Authority Consulting Engineer and Rodney McCowan, NLCA plant operator.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) Motion to approve minutes for the August 2021 meeting was approved with a vote of 2-0 with Jesse Martin abstaining as he was not present at the August meeting.

3) Check Record and Approval of Bills

- a) Motion to pay bills was approved by a vote of 3-0.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- August's monthly average flows were 0.356 MGD with 9.15" of rain and 11 million gallons of influent was treated.
- No Sewer Main filming in August but staff plan to start filming after Hurricane Ida cleanup.
- Three new EDUs were added in August. All EDUs were from the Hawk Valley development.

b) Hurricane Ida

- Matt provided a description of the rain event that occurred on Wednesday, September 1, 2021; rainfall amounts and timing as well as the status of the plant's capability to treat the heavy inflow of water into the plant.
- Matt filed a report with DEP to inform them that water was surcharging from the manhole next to the plant. DEP advised Matt to record the issue on the eDMR and explain what happened during Hurricane Ida. She informed Matt that there was nothing that staff could do to prevent it and DEP was not going to hold the Authority accountable for the issue.
- All electrical conduits to the reed beds were under water and the beds were flooded. The following day (Thursday), staff opened all junction boxes, valves and conduits to drain everything out. On Friday, staff dried everything off as best as they could; put everything back together and turned it on with no issues resulting from the water infiltrating the conduits.

c) Biannual Reed Bed Measurements

- Reed Beds 1 and 2 remained at relatively the same level if not slightly lower than the prior measurement. Beds 3 and 4 have increased a couple of inches over the past 6 months. This information will be utilized to assess when to schedule cleanouts with the desire to rotate cleaning out the reed beds to avoid the necessity of multiple cleanouts at one time.
- Matt believes Reed Beds 1 and 2 will need to be cleaned out in the next five years.

d) 5-10 Year Wish List

- Norm, Matt and Steve met with Art Auchenbach from Riordan to contemplate upgrades at the package plants to anticipate requirements needed before the next permit renewals. Art will provide Matt with some recommendations. Staff would like to take a proactive approach and perform minor upgrades on their own or at least as cost-effectively as possible. A plan can be arranged after information is received from Art.

e) Influent Channel Rock

- Sewer Specialties was contacted by phone and email to potentially film approximately 4000' feet of 15" interceptor because a large rock was found at the head of the influent channel. It is not known how the rock ended up in the channel. Staff walked the interceptor on multiple occasions but could not find anything to explain the rock's appearance.
- Sewer Specialties will provide a quote for filming the interceptor.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review. Account 11186.01 was mailed two separate agreement default warnings but has still not provided any payments since March 2021. Kathy will mark the account as defaulted and begin assessing penalty and interest.

b) Monthly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) PMRS MMO Worksheet

- Kathy prepared the 2022 PMRS MMO Worksheet for the plan's expected financial obligation for the coming year for Board review. The Minimum Municipal Obligation was calculated to be \$33,519.

6) Engineer's Items

a) 2021 Interceptor Sag Replacement

- Blake informed the Board that Barasso Excavation will be moving their equipment to the job site on September 14, 2021, with construction starting on September 15th. The precast items will be delivered this week as well. Pipe work will begin early next week. It is expected to take approximately two weeks to complete the pipe work; one week for restoration and then the lining portion will be performed.

- A change order was sent regarding the lateral behind Reading Body. The change order was approved unanimously.

b) Hawk Valley

- The developer requested to start closing out Phase I. A Certificate of Substantial Completion was prepared and provided to Matt for review. Blake informed the Board that all laterals and main lines are in place and one road was final paved. A final punch list/walkthrough still needs to be made and the Authority needs to be provided with the As Builts.
- Landmark requested an escrow release. It was noted that 10% will need to be withheld until after the 18-month maintenance period has expired.
- Landmark had some comments on the Phase II Developer's Agreement. Blake made the changes that he was able to make (non-legal). Tony will review the other modifications that might change the legality of the agreement.

7) Attorney's Items

- a) No Update

8) Old Business

- a) No update

9) Sign Checks

- a) All checks were signed as per the approved check record

10) Executive Session

- a) No discussion.

Meeting Adjourned at 7:43 PM