

Northern Lancaster County Authority
Minutes of Meeting Held
October 11, 2021

The regular monthly meeting of the Northern Lancaster County Authority took place on Monday, October 11, 2021 at 7:00 PM. In attendance were board members Mike McHenry, Jesse Martin, Grant Wise and Steve Tomasko. Roger Sauder was excused from the meeting. Also, in attendance was Matt Ross, Superintendent; Kathy Homan, Administration; and Blake Romanowski, Authority Consulting Engineer.

1) Community Open Session

- a) No one from the community attended the meeting.

2) Minutes

- a) No quorum was present, minutes were tabled until the next meeting.

3) Check Record and Approval of Bills

- a) Motion to pay bills was approved by a vote of 4-0.

4) Plant Operator's Report

a) Plant Operator's Report on Flows, EDUs and Plant Performance.

- September's monthly average daily flows were 0.446 MGD with 9.00" of rain. Matt pointed out that rainfall in August and September combined was 18.5". A total of 13.387 million gallons was treated in September.
- One new EDU was added in September in the Meadows III development.
- 500 feet of sewer main was televised last month. Matt indicated he wants to film 2 laterals where potential leaks were spotted.

b) Discussion on Continued Sewer Interceptor Lining

- Mike McHenry and Matt Ross led a discussion regarding putting a plan in place for strategic lining of the interceptor. The first needing to be addressed is how does the Board want to move forward with I&I control.
- It was determined during the current Sewer Main Project that the pipe integrity is not weak and the I&I effects can be seen on the Beam Road plant.
- Consideration to lining certain sections based off what is found televising the interceptor and the time frame for lining could be broken down into 1 year or 3 years. The cost is approximately the diameter of the pipe times \$5 per foot. This includes the cost to bypass the water.
- Matt thought it may be a good idea to begin with lining all the creek crossings. He will work the Blake to come up with a more detailed plan and costs. After televising the 15" pipe we will have a better idea of whether there are any issues around the turnpike area that needs attention.

c) 5- to 10-Year Wish List

- Matt will meet with Kirk Merges from Dutchland Corporation on the budgetary information for package plant upgrades on Tuesday, October 12 and will report back next month. Kirk has all the information on the plants. He knows Dutchland can retrofit them and has plans in place to do it. Steve said the package plants are in excellent shape citing the concrete is good. Dutchland has been modifying package plants in Delaware and Maryland as those states are several years ahead of Pennsylvania.
- Matt has not heard from Art Auchenbach on the package plant meeting from September. Steve indicated he was aware that Art is extremely busy at the moment.

d) Sewer Specialties Services

- NLCA accepted the quote for televising approximately 4000' of the 15" portion of the interceptor line.
- Matt indicated that Sewer Specialties is currently working on a project in Reading but NLCA was next on the list. He will reach out to Sewer Specialties for a more defined start date.

5) Administrative Report

a) Delinquent Account List

- Delinquent accounts report was emailed to the Board for review.

b) Monthly/Quarterly QuickBooks Reports

- Current QuickBooks board reports were emailed for review.

c) Schedule Date for Budget Workshop

- A tentative date of Monday, October 25, 2021 at 6:00 pm was set to hold the budget workshop. Kathy will send out an email this week to verify the date with everyone.

d) Health Insurance Renewal

- Matt and Kathy had a teleconference with Andrew Schreffler of Power Kunkle to discuss the renewal of health insurance options. The consensus between Matt, Kathy and Andrew is to remain with the plan we are currently using which as a 3.4% reduction in cost. Other options provided were either at a higher cost to the Authority or were not recommended by Power Kunkle.

6) Engineer's Items

a) Interceptor Upgrade

- Construction Update
 - ◆ Blake presented a construction update on the interceptor upgrade project. He said the project is moving slower than anticipated partially due to a muddy environment. He anticipates the pipe work on the south side to be completed tomorrow (October 12). Blake also indicated the dewatering pump has been running fulltime due to I&I.
- 20' of pipe was replaced upstream at MH 1708 as part of Change Order #2. The contractor and concrete caster had an issue with that manhole. When the

manhole was received it had only one casting but should have had two. It was estimated that the existing manhole had about 90% of its life remaining and the decision was made to not replace the manhole. The Authority will receive credit for the unused manhole.

- ◆ It is anticipated that it will take approximately two weeks to complete the Maple Ridge North side and three weeks for the other side. This would move the projected completion date to November 12. The contract was for substantial completion by October 29. It is anticipated the contractor will request an extension. It was also noted that all restoration is being done on the Maple Ridge North side before equipment is moved to the other side. Substantial completion does not include the restoration work. Considering the contractor has been on site every day, the Board had no initial objection to the revised timeline.
- ◆ Blake mentioned the Authority's concern for getting the ground cover back. The contractor suggested using Winter Wheat if it gets cold which will grow before winter sets in.

b) Hawk Valley

- Phase I Update
 - ◆ Work is still being prepared for the close out Certificate of Completion and scheduling a final walkthrough with the developer.
- Phase II Update
 - ◆ Tony and Blake finished the agreement and easement agreements for Phase II. The developer is in the process of recording their plans.

c) 537 Plan

- Blake notified the Board that the Brecknock Township 537 Plan was approved. There were no comments from DEP during the two comment periods.
- Steve requested the Authority receive 24 X 36 maps from Blake of the 537 Plan highlighting the changes the Township made.

d) Engineer's Report

- Grant wanted to go on record as a resident as well as board member that the Engineer's Report did not address the issue in its entirety with Manhole 1708. He feels this was not the contractor's fault, but it was to be replaced. Grant indicated that the lateral was not on the plans and that there is a new manhole there that has two holes but should have three. If that manhole had to be replaced a GP permit for a creek crossing/stream crossing would be needed. While Grant believes everything will work out, he wanted to state that this was not what the plan was supposed to be and what the contractor bid. Grant said the Engineer's Report is worded as though the concrete is in good shape and that is why it isn't being replaced but is not accurate and would like the report to be revised to reflect the reason the manhole will not be replaced and that because the concrete is in good condition the current manhole will remain intact.

7) Attorney's Items

a) No Update

8) Old Business

a) No update

9) Sign Checks

a) All checks were signed as per the approved check record

10) Executive Session

a) Meeting went into Executive Session to discuss personnel.

Meeting Adjourned at 8:15 PM