

Northern Lancaster County Authority  
November 8, 2021 Meeting Agenda

- **Distribute Meeting Agenda**
- **Opening Welcome and Pledge to the Flag**
- **Community Open Session**
- **Minutes—Review and Approve September and October’s 2021 Minutes** (Roger must abstain)
- **Review Check Record and Approval of Bills**
- **Plant Operator’s Items**
  - a) Review Plant Operator's Report on Flows, EDUs and Plant Performance.
    - October’s monthly average flows were 0.373 MGD with 4.25” of rain.
    - September’s average flow was .446 MGD. 73K less per day in October.
    - No Sewer Main filming was performed in October.
  - b) Future Sewer Interceptor Lining
    - Identified 20 creek crossings. 17 are sewer interceptor ACP and 3 are PVC mains.
    - We are currently locating “wet swampy areas”
    - A detailed list being formed including MH #'s, pipe size and length from MH-MH.
  - c) 1992 Ford F-150
    - The truck was placed on Municibid auction website on Monday November 1<sup>st</sup>. Auction will end Monday November 8<sup>th</sup> at 10am.
  - d) Sewer Specialties Services
    - They are planning to be onsite the week of November 8<sup>th</sup> to film the 15” section of our interceptor. Approx. 4000’.
  - e) Electric Power Savers
    - EPS installed exterior LED lighting at Beam Rd. in 2013.
    - They recently gave us a quote to replace interior lighting to LED.
    - The savings is approximately \$930 per year.
    - Option 1. 240 bulbs @ \$6 per bulb = \$1440. Keeping existing ballast in place
    - 240 bulbs @ \$7 per bulb = \$1680. Will need to remove existing ballast.
    - Our electrician can perform the install and ballast removal with assistance from NLCA staff.

- **Administrative Items**

- a) Delinquents

- Delinquent accounts report was emailed to the Board for review.

- b) Monthly QuickBooks Reports

- Current QuickBooks reports were emailed to the Board for review.

- c) Retirement Contribution

- Board decision on amount to contribute to 407A retirement plan.

- d) Budget

- Review/accept revised budget

- e) JBT Remote Deposit Capture

- RDC agreement needs signed by authorized signer of JBT account.

- **Engineer's Items**

- a) Sludge Beds

- b) Interceptor Upgrade

- Progress Update
- Payment Request No. 1

- c) Hawk Valley Update

- **Attorney Items**

- **Old Business**

- **Sign Checks**

- **Executive Session**